

Minutes

KEOTA CITY COUNCIL

225 E. BROADWAY AVE.

February 3rd, 2025

Meeting was called to order at 7:00pm by Mayor Cansler

Roll call: Councilmen McDonald, Conrad, Burroughs and Bender were present. City employees present were Administrator Horras, PW Director Harmsen, Clerk assistant Clarke and Librarian Greiner. Public present was Janie Westendorf, Richard Fortney and, Casey Jarmes from Sigourney New-Review.

Consent Agenda: Motion to amend the agenda to add a discussion item to the New Business was made by Burroughs, 2nd by Bender, McDonald & Conrad in favor, and Greiner absent. Motion to approve Consent Agenda by Burroughs, including Agenda, previous meeting minutes from January 21st Council Meeting - Budget review and payment of Bills. McDonald 2nd the motion, Bender & Conrad in favor and Greiner absent.

Bills Paid January 22nd thru February 3rd,2025

Checks

Payroll

02/03/25	\$5.35	Bridget Greiner
02/03/25	\$50.00	CASH
02/03/25	\$259.24	CENTER POINT LARGE PRINT
02/03/25	\$40.00	DEPT OF INSPEC, APPEAL & LICENSING
02/03/25	\$616.32	FIRST NATIONAL BANK OMAHA
02/03/25	\$163.08	INFOMAX OFFICE SYSTEMS INC.
02/03/25	\$148.90	WINDSTREAM
02/03/25	\$8,575.07	ALLIANT ENERGY
02/03/25	\$150.00	DEPT OF INSPEC, APPEAL & LICENSING
02/03/25	\$1,060.00	ELECTRIC PUMP
02/03/25	\$1,185.48	FIRST NATIONAL BANK OMAHA
02/03/25	\$100.91	GFC LEASING - WI
02/03/25	\$4,639.01	GWORKS
02/03/25	\$42.47	H & M FARM & HOME SUPPLY
02/03/25	\$3,800.00	ION ENVIRONMENTAL SOLUTIONS
02/03/25	\$5.40	IOWA ONE CALL
02/03/25	\$168.00	KEVINS SALES AND SERVICE
02/03/25	\$120.52	MID-AMERICA PUBLISHING CORP.
02/03/25	\$102.63	QUILL

Fisher, Tabitha C	36.94
GREINER, ASHLEY	120.48
Greiner, Bridget M.	234.94
GREINER, TONIA	1,245.26
HARMSSEN, MICAH	1,808.19
Horras, Alycia A	1,922.15
SLAUBAUGH, KEVIN L.	1,789.25

Public Forum: None

Department Reports:

Public Works –Harmsen reported that he has been in contact with a few more companies about the possibility of building a new shop and estimates for that project. He will continue to look at avenues for this. He confirmed that we are looking good on salt and items needed with the potential of upcoming ice and snow. Harmsen shared that we should be good for the remainder of this season for sure. Harmsen and Horras will look to start working on a date for 2025 City Wide Clean up in the coming weeks, to be shared at the next council meeting.

Library – Librarian Greiner shared that Fun Friday had a nice turnout for the movie last Friday. Little library friends had a small but mighty group Saturday. February is Library Lovers month, Bridget and Kristen came up with a "blind date with a book". Quilting Tuesday the 4th and Janie took 25 blankets to Tanager place in Cedar Rapids. Tuesday Feb 11th we will have an after-school program with Emily from Keokuk County Extension Office. And Closed Monday the 17th for Presidents Day.

Clerk – Horras shared that Kristen Clarke started her employment today as the City Clerk Assistant. Horras has MPI training this week, Feb 5th – 7th. She will plan to be open on the 5th and 7th at Noon, and to close on the 6th as this is an all-day training day. Slaubaugh has training/conference on Feb 10th – 12th. The ad for aquatic center staff went out last Wednesday and will run 1/29 thru 2/26, with an application return deadline of 3/13/25. We will conduct interviews following that last date. Horras has started renewing licenses for the pool with the food license being the first up for the new season. The city received a request for possible donation to the Keota Youth Plus organization and is planning to create a "swag bag" to be used as a prize at the After Prom celebration. Horras is working to gather information on the Boost Grant through IEDA, and will share more when we get to that Resolution for submission. CH will also be closed Monday the 17th for President's Day.

Resolutions and Ordinances:

Resolution 2025-05 Approval of submission for BOOST Grant with IEDA. Motion to approve made by Bender, 2nd by McDonald, Burroughs & Conrad in favor and Greiner absent.

New Business

Discussion – Keokuk County Emergency Management Director Into – Richard Fortney was present to introduce himself and to share his background in emergency management, what he has been working on and some of his vision in the coming months. The next EMA Board meeting is scheduled for Wednesday, February 12th at 7:00pm.

Discussion – Fire Department Agreement – Motion made to table this item to the next meeting and to have Ryan Sieren join the conversation, made by Conrad, 2nd by McDonald, Burroughs & Bender in favor and Greiner absent.

Discussion/Approval – City Employee Benefit Time approval for December and January – Motion to approve benefit time for December and January made by Burroughs, 2nd by McDonald, Conrad & Bender in favor and Greiner absent.

Discussion/Possible Action – Main Street Committee – Motion to table this item until the next meeting and to invite Lori Hammes to join

the discussion made by Burroughs, 2nd by Bender, Conrad & McDonald in favor and Greiner absent.

Motion to go into Closed Session made by McDonald, 2nd by Bender. Bender, Conrad, Burroughs & McDonald in favor, Greiner absent.

Closed Session – Iowa Code 21.5, Sub Section J- Possible Acquisition of Real Estate – 8:04pm motion to adjourn closed session by Conrad, 2nd by McDonald. Bender, Conrad, Burroughs & McDonald in favor, Greiner absent.

Meeting called back to order by Mayor Cansler at 8:13pm.

Mayor Comments: Mayor Cansler shared that he is glad to see Kristen start her employment with the city today. Cansler thanked everyone for all of their hard work.

Adjournment: Motion made to adjourn meeting by Conrad, 2nd by Burroughs, McDonald & Beder in favor and Greiner absent. Time 8:15pm.

Next regular meeting, February 18th, 2025 at 7:00 pm.

Attest:

Mayor Anthony Cansler

City Administrator Alycia A Horras